

DEPARTMENT OF COMPUTATIONAL AND DATA SCIENCES
Application form for obtaining Students' Assistance

1. Faculty member seeking assistance
2. Nature of Assistance:
3. Period of assistance :
4. Approximate number of hours of assistance required (Maximum permissible per term is 50 hours in a month or 120 hrs. in a term :
 :
5. Details of the student(s) identified for the assistance:

Sl. No.	Name & SR No.	Dept.	Course/Research
1.		CDS	

6. Present work load of the student :
7. Has SAC representative of the Dept. been consulted in identifying the student(s) :
8. Rate per hour recommended :
9. Debit head: (Please indicate with a tick SCHOLARSHIPS):
10. If the assistance sought is for grading - please give the following details relating to the Instructor:
 - a) Number of course(s) handled by the Instructor
 - b) Details of the course(s) for which the assistance is sought by the instructor
 Course Number (S) / Number of Students Required/No.of Credits
 - a) Number of students registered for Ph.D.....M.Tech(Res.)----- Total -----
 - b) Number of M.E.Projects supervised -----
 - c) Details of consultancy/research projects
11. Any other relevant information

Signature of the Faculty Member

12. Recommendation from the Chairman:
 I am satisfied that the assistance sought for is necessary and I recommend students' assistance as follows:

Name of Student(s)	Number of hours	Rate per hour	Period
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Date:

CHAIRMAN

13. Approval of Chairman of the Div.